



District 115

District Executive Committee

DEC Meeting Minutes November 19, 2022

Call to Order and Welcome Message

District Director Jean Williams, DTM called the meeting at 9:00 am and welcomed attendees to the meeting.

Pledge of Allegiance

Presented by Logistics Manager, Nadia Gilkes, DTM.

District Mission Statement

CGD, Scott Transue, read the District Mission Statement: *We build new clubs and support all clubs in achieving excellence.*

Certification of Quorum – Carol Campbell, DTM, IPDD

Credentials Chair Carol Campbell, DTM reported that the D115 DEC has 27 voting members, minus 2 area directors not assigned. Thus, 13 is needed for a quorum. For today's meeting, 10 are in attendance. We do **NOT** have a quorum.

Carol Campbell asked for guidance on how we proceed. Kay Collis, speaking for the protocol chair in her absence, stated that we may move forward as is if we have a quorum. If 3 more officers are in attendance by the end of the meeting, we are good. Otherwise, the minutes for today's DEC meeting may be ratified at the next DEC meeting.

Adoption of Agenda

District Director, Jean Williams, DTM asked if there were any proposed changes to the agenda. Hearing none, the agenda was adopted as presented.

Administration Manager's Report – Dana Wall-Oakley, DTM

The minutes from the September 24, 2022, DEC meeting were posted on the D115 website.

Approval of Minutes

DD Jean Williams, DTM asked if there were any objections to approving the minutes. Hearing none, the posted minutes were approved without objection.

Finance Manager's Report – Will Riggs, MS3

As the finance manager was not in attendance, and as the finance report was previously submitted to the District Administration Manager, Dana Wall-Oakley read the report submitted, in his stead.

On October 19, 2022 Toastmasters notified us that due to the delay in District Reserve Statements, our 1st quarter report will not be due until the end of November. On November 8 we received our September District Reserve Statement. All reconciliations of our accounts have been completed and submitted to Toastmasters to complete their month end closing. Once we have been notified by Toastmasters, we can finalize and submit our 1st quarter report.

Our Account balances as of September 30, 2022 are as follows:

District Reserve	\$34,339.91
US Bank	<u>6,129.70</u>
Total Cash Balance	<u>\$40,469.61</u>

This is my report, Will Riggs, District Finance Manager

Approval of the Finance Manager's Report:

DD Jean Williams, asked if there were any objections to the Finance Manager's report as read. As there were no objections to the finance manager's report, the District 115 finance report was approved as read.

Division Director Reports (Limited to two minutes each.) The timer will show a green card at one minute 30 seconds, a yellow card at 1 minute 45 seconds red card at the two-minute mark.

Division A Director - Larry Johnson, EH2

Dear Madam District Director, District Officers, and Fellow Toastmasters,
Even though Division A is experiencing a few struggles, the state of this division is well overall. Here are the highlights of fabulous Division A:

- Division A Area Directors, Dalisa Steward, Kathy Kingston, Cynthia Dick, and Stephen Siegel, have mostly finished their visits and will turn in their visit reports by the November 30 date. Kudos to Dalisa and Kathy for completing all of their reports.
- The Chair for the Area A-1, A-2, A-3 and A-4 contests is Kathy Kingston. We will hold our contests on February 25. Based on Kathy's experience, I know this year's Area As contests will be well planned. I want to thank Kathy for taking on this challenging job!
- Division A is hosting a division event on December 10. We are inviting all present and future officers to our Holiday Tea. The theme will be "Spilling the Holiday Tea," and our District Director, Jean Williams, has graciously accepted our invitation to be one of the keynote speakers. The other keynote speaker is Kathi Kulesza. She is a professional speaker, the president of NSA Las Vegas, and the treasurer of Pro Toastmasters. Guests can attend in person at the Spring Valley Library (space is limited) or virtually via Zoom.

Respectfully submitted, Larry Johnson, Division A Director

Division B Director - Anita Dellacroce, DTM

Division B Report submitted

- Area B2 has all area reports submitted
- Area B1,2, and 4 will have their reports in by Nov 30
- It has been touch and go with making contact with B1 and B3 clubs
- B2 is in contact with all their clubs
- B4 is in contact with St George and will probably
- have venue confirmed soon at the Chamber of Commerce

- sending all relevant information on contests and meetings
 - to Area Directors of B2 and B4 to Pres and VPEs in clubs in B1 and B3
 - Club speeches are being done but not entering information
 - into Pathways
 - Some clubs in seriously low numbers, trying to encourage them to use our Club Support Program
 - B1/B3 contest on April 1 and venue information was sent to Ken.
 - I have a contest chair for B1/B3 have contacted B2/B4 to obtain a contest chair. Both Directors are out of Las Vegas Area and both are Hybrid out of St George.
 - Thanking the District for the Contest in a Box. I need more information regarding costs so I can relay specifics, especially to clubs who are not collecting dues due to Zoom activity.
 - Early TLI (Dec 3) has been announced and reminded
 - Jackpot B2 will have a Story Mining Workshop on Dec 4th by Dale Rees-Bova.
 - contact Loul Beaton. (will also guest on WUWT)
 - Benchmark B3 is having their 2nd Annual Table Topics Contest on Dec 21st 5:30-7p. Prize is a \$50 Amazon gift card.
 - contact Paul Villaluz. They will be a guest on WUWT to broadcast,
 - Reached out to District Chief Judge George Lund for chief judge for my contests.
- Respectfully submitted, Anita Dellacroce, Division B Director

Division C Director - Phyllis Wall, DTM

I am happy to report that in C1, Norma Tanner will maintain 3 clubs. Speakers & Leaders Toastmasters club will rebuild to a thriving number. The club members will enjoy continuing to learn & hone their skills while having fun.

In C2 Karen Moirao is working diligently with her area clubs, the Division C clubs, and with the District through the Club Support Team. Let's grow district 115 by helping Karen's Club Support Team.

Warren Stender's area, C3, will increase this January. Adding a bank club! His area is looking good & all area directors are helping one another.

Ann Sexton, in C4, is an optimistic director that knows her clubs will succeed. We are working as a team in C4. We are energized!

Division C started a contest last week to continue to the end of January, 01-30-2023. "Add 3 to Division C" Each club that adds 3 members will win a prize their club can use. Now that the store is open, I will be ordering 'club supply' prizes. I predict 16 prizes, one for each winning club!

Respectfully submitted, Phyllis Wall DTM

Division D Director - Jennifer Smith, DTM

Report was given by Jennifer Smith, no written report was submitted and the administration manager was unable to take notes during this report. Unfortunately, this report was not recorded.

Public Relations Manager Michael Keeler, DTM

As PRM, Michael Keeler, is out of the country currently, and as a PRM report was not submitted at this time, DD Jean Williams stated that she will follow up with Michael Keeler to have a report submitted upon his return.

Club Growth Director – Scott Transue, ACB/CL

It is a pleasure to present my report. The Club Growth Committee is meeting on the 2nd Sunday of each month. The immediate goal is membership retention, especially amongst clubs with low membership. Our goal through December 31 is to contact all companies with 300 or more employees for an introductory meeting with The Trio in early 2023. The Venetian Hotel continues on the path to chartering. The hotel is agreeing to cover member dues provided attendance at meetings is verified. We had a very successful 2nd demonstration meeting and believe they are very close to the 20 members needed. Credit One Bank has asked us to move our introductory meeting with them back to January 2023. Special thanks to Area Director Warren Stender for initiating this. In addition, Karen Morais has identified 3 companies with an interest in forming a Toastmasters group. She will be in contact with them this month. I want to express my sincere thanks to the entire Club Growth Committee: Gene Dunford, Guy Dawson, Karen Morais, Phyllis Tribby, Mike Keelers, Ken Richardson, and Jean Williams. Respectfully submitted, Scott Transue ACB CL - District 115 Club Growth Director

Program Quality Director – Ken Richardson, DTM

The PQD report was distributed to Committee members and posted on the D115 website along with a supplemental report. PQD Ken Richardson gave a quick summary of his reports and stated that the venue for the conference will be the Culinary Academy of Las Vegas on May 6, 2023. Please find the attached documents for the complete PQD report.

District Director – Jean Williams, DTM

District Executive Committee

- Innovative and exciting things are happening at all levels of District leadership. In addition to the items you have heard in earlier reports, I will share the following:
- The Club Support Team officially launched earlier this year, thanks to Karen Morais. This program is designed to provide volunteers to fill roles for clubs that have low meeting attendance. This program will benefit the members who will have opportunity to be active outside of their clubs. Additionally, the clubs receiving help will be able to present a vibrant club meeting for guests. We are in search of clubs that would like the help of the Club Support Team, as well as members who would like to be part of the Team.
- Training continues to be offered at Club Officer Training, District Officer Training, and Educational Enrichment Night. Educational Enrichment Night continues to improve; a monthly Pathways Help Desk has been introduced and a wide variety of great classes continue to be offered.
- Wake Up With Toastmasters, our weekday Facebook Live show has risen to a new level. Our shows are more focused and educational than ever before. A review of past shows will show topics such as Mentoring, Democracy in Toastmasters, Corporate and

Community Clubs, and District Leadership Opportunities. Every Monday is “Mark Your Calendar Monday” followed by District 115 announcements.

- Game Night is offered monthly to provide an opportunity to meet members of other clubs in a low-stress fun environment.
- Update on District status. All districts with less than 60 clubs have been asked to work with their Region Advisor and complete a growth plan. This situation is being addressed by supporting existing clubs with help of the Club Support Team and forming new clubs. We will continue to work closely with our Region Advisor to move District 115 forward.
- Division Directors and Area Directors are involved with their clubs through club visit reports, Area and Division Council meetings, and email and phone calls. All our District Leaders are supportive and involved.
- This is an exciting time to be part of District 115. I am honored to work with a creative team of District leaders to continue to provide opportunities for growth and learning.

Respectfully submitted, Jean Williams DTM, District 115 Director 2022-2023

UNFINISHED BUSINESS

The Annual conference will be a “hybrid” conference. The tentative date for the conference is May 14, 2023. The District Council meeting where the District Elections are held will be virtual council meeting with a date change. Research is being conducted for the best date and time. Our DEC meeting will remain on May 14, 2022 and will be hybrid. At the February 5, 2023, DEC meeting we must approve any changes to the District Hybrid conference and the Virtual District council meeting. Once the changes are approved, I will submit to TI District Services.

The “early bird TLI” on December 3, 2022 at 9am is still being finalized. Emails have been sent to qualified club officers so they can mark their calendars.

The date for January TLI for all club officers is January 8, 2022. Details are being finalized. Please check your emails regularly for updates.

NEW BUSINESS

The DLC chair is Immediate Past District Director, Distinguished Toastmaster, Steve Goldstein. Please remember TI policy states that District elections for Club Growth Director **MUST HAVE 2 candidates**. The other positions may have 1 candidate. Please read your emails for updates about the forms being posted on the D115 website and various deadlines. Hearing no additional new business, new business was closed.

Good of the Order

The next DEC meeting will be held on February 11, 2023 at 9:00 am. The format will be online only.

Respectfully Submitted,
Dana Wall-Oakley, DTM
Administration Manager 2022-2023